**[First & Last Name]**

City, State-ZIP ∙ +(91)-0123456789 ∙ [name@gmail.com] ∙ LinkedIn URL

**[JOB TITLE YOU’RE APPLYING FOR]**

**[KEY SKILL 1] | [KEY SKILL 2] | [KEY SKILL 3] | [KEY SKILL 4]**

Include your professional summary, personal attributes, Max. 4/5 lines. (Include Key responsibilities and skills), Demonstrate how your expertise help the company will solve the particular pain point.

**EDUCATION / CERTIFICATIONS**

**Most Recent Degree Name – Field of Study/Course** From-To

*University/ School Name, Location*

**Certification Name – Field of Study/Course** From-To

*University/ School Name, Location*

**PROFESSIONAL SKILLS**

* Pull relevant skills from Job Description
* Specify relevant technical skills, 4-5 bullet points

**CORE COMPETENCIES & ACHIEVEMENTS**

* Specify inter & intrapersonal skills, how, and where you’ve used (evidence with a major achievement)
* 3-4 bullet points & Max. 2 lines per bullet, Pull relevant skills from Job Description

**PROJECT/ INTERNSHIP EXPERIENCE**

**Project Name (Ongoing)** 09/02/2022-Present

*University/ School Name, Location*

* What is it, how you achieved, skills you’ve shown, technology, results; 2-3 bullet points

**Hobbies / Flairs/ Interests**

* 3-4 bullet points

**VOLUNTEER EXPERIENCE (If Applicable only)**

**Organization name,** *Location* From-To

* List responsibilities with the results you achieved, 2-3 bullet points

**LANGUAGE COMPETENCIES**

* Telugu: Native language
* English: Fluent (Speaking, Reading, Writing), max 3 languages